

**Application for an ERASMUS Semester at RheinAhrCampus, Remagen from
European partner universities (KA103)
Non-European partner universities (KA107)**

FIRST STEP:

Nomination by the home university:

You can find out about the Erasmus Scholarship opportunities from the International Office from your Home University.

Our Partner universities receive a call of nomination which they can promote and publish for the students on their websites.

In the first step, students have to get in touch with the International (Erasmus Office) at their home Universities and apply for the Erasmus Exchange Semester at RheinAhrCampus. Students interested in doing an Erasmus Exchange will need to send their Application (motivation Letter, CV, current transcript of Records, and further documents if required by the home university) to the Erasmus Office at their home university and apply for the Erasmus exchange semester at RheinAhrCampus.

Our partner universities select and nominate suitable candidates after reviewing the Application document and in some cases after conducting additional section interviews.

Important Dates for sending the Nomination by the home University:

Winter Semester (September to February): Closing date for nomination is 15 June of each year for non-European partners, 15 July for European partners.

Summer Semester (March to August): Closing date for nomination is 15 December of each year for non-European partners, 15 January for European partners.

SECOND STEP:

After going through the Application process at the home university, and after being nominated, Sprachen/Internationales send out an Email to all the nominees with all the important Application Documents.

- RheinAhrCampus Application Form
- Erasmus Learning Agreement

And we ask the nominees to fill the RheinAhrCampus Application Form and Erasmus Learning Agreement out and send it to the Sprachen/Internationales Department together with the following documents:

- CV
- Current Transcript of Records

For Students nominated by our Non-European Partners (KA107) we conduct additional selection Interviews and based on the Application Documents and the Interviews we select the candidates for the Erasmus KA107 Scholarships.

Selection criteria (KA107):

- A committed letter of motivation, from which the reasons for the stay abroad at RheinAhrCampus emerge in detail
- a complete curriculum vitae in English - information on social and / or internal university engagement
- proof of language skills through certificates (e.g. TOEFL / DAAD language certificate)
- For KA107 nominees the English language proficiency can be evaluated during the interview
- Current Transcript of Records
- Proficiency in German is a plus point

After reviewing the Application documents (KA103 and KA107) and evaluating the nominees after the interview (KA107) the Students get selected for an Erasmus Semester at RheinAhrCampus and receive further information on how to plan their arrival, and the necessary documents will be issued by Sprachen/Internationales for students who need to apply for a visa.

Selected Students receive the following documents:

- Acceptance Letter
- Signed Application Form by both institutions
- Signed Erasmus Learning Agreement by both institutions and the student
- Financial Support Letter (KA107)

The important dates for the current and next semester for the incoming students can be found here: <https://www.hs-koblenz.de/rac/international-programs/international-students/exchange-students/semester-dates>

The RheinAhrCampus Application Form can be downloaded as a Word file here: <https://www.hs-koblenz.de/rac/international-programs/international-students/exchange-students>